9282169/2024/TR-I SEC-TRB01

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services - Transport Department – Transfers and Postings of employees of Transport Department for the year 2024 – Guidelines - Orders – Issued.

TRANSPORT, ROADS & BUILDINGS (TRP.I) DEPARTMENT

G.O.Ms.No.32 Date: 23.08.2024

Read:

G.O.Ms.No.75, Finance ()HR.I-Plg&Policy) Department, Dt.17.08.2024.

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ORDER

In accordance with the Guidelines/ Instructions issued by the Finance (HR.I-Plg&Policy) Department in the G.O. read above, Government here by order that the guidelines as annexed to this order, the competent authorities in Transport Department are authorized to exercise the powers to effect the transfers and postings of Government Employees of the Transport Department, duly following the said guidelines for transfers as indicated in the Annexure to this order.

2. The Transport Commissioner, A.P. Vijayawada shall take further action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

KANTILAL DANDE
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Transport Commissioner, A.P. Vijayawada.
Copy to:
The Finance (HR.I-Plg&Policy) Department.
The Pay & Accounts Officer, A.P. Mangalagiri.
The PS to Hon'ble Minister (Transport)
PS to Principal Secretary, TR&B Department.
SF/SC

//FORWARDED BY ORDER//

SECTION OFFICER

Annexure to G.O.MS.No.32, Dated:23.08.2024

TRANSPORT DEPARTMENT

GUIDELINES ON TRANSFERS AND POSTINGS

The Government is committed to the welfare of its employees and seeks to promote work-life balance to enable the employees and their families lead happy and contented lives. In this direction, the Government policy is to ensure every employee is posted at a work place where she/he is most productive and contributes to the best for improved governance and efficient public services. Overall, the Government is committed to right placement of the staff to improve efficiency and accountability in administration.

The guidelines for undertaking general transfers in the Transport Department shall be as follows:

1. No person shall be transferred before completion of two years and no person shall be retained beyond 2 years at any particular station, except on administrative reasons.
2. The employees who are retiring on or before **August 31st, 2025** shall not be transferred. The standing instructions on the transfers of office bearers of recognized Employees Unions as Issued in circular Memo No. GAD01- SWOSERA/27/2019-SWm G.A (Services welfare) Department, dated 15.06.2022 will apply on the transfers of office bearers of recognized Employees Association i.e., the office bearers of all the Recognized Services Associations in the State and State level, District level and Division/ Taluk level will not be transferred until the completion of three (3) terms or nine (9) years of stay in a particular station.
3. All the employees who have completed two years of service at particular station as on 31st July, 2024 will be asked five (5) preferences and accommodated as far as possible.
4. Transfers have to be made from focal to non focal and non focal. Transfers from focal to focal and non focal to non focal to focal shall not to be made. Competent Authority can post any place, if no option is exercised by the individual to a particular station. As administrative exigencies.
5. The list of existing/resultant vacancies each cadre shall be notified by the Transport Commissioner to enable employees to exercise their option.

P.T.O

6. While effecting the transfers the competent authority shall give priority as given below:

    a. Employees with disabilities of 40% or more as certified by a competent authority as per "persons with disabilities".

    b. Employees have mentally challenged children to a place where medical facilities are available.

    c. Medical grounds the diseases (either self or spouse or dependent children and dependent parents) of cancer, Open Heart Operations, Neuro Surgery, Kidney Transplantation to places where such facilities available.

    d. Widow employee appointed on compassionate appointments.

    e. Husband and Wife cases (only one of the spouses shall be shifted the prescribed procedure). Once the facility is utilized, the next request can be made only after eight years.

7. The provision of G.O. Ms. No. 610, General Administration (SPF-E) Department, dt: 13.12.1985 will be strictly adhered to and the rations prescribed maintained.

8. Employees holding post at the 2nd level Gazetted and higher levels shall not be posted in their native district and 1 level Gazetted shall not be posted to native revenue division subject to existing instructions on employees retiring shortly, if any.

9. Employees shall invariably be transferred from their existing location on promotion, unless no such posts exist at a different location.

10. As all the ODs are cancelled, the period of service at the original place of posting and service at the place of OD will be considered for reckoning completion of two years.

11. The officials who are working at any place on "Orders to serve" due to Reorganization of District can opt for transfer, if the period of the stay at their original place plus the period of stay at the orders to serve place is more than two years. Their request for transfer may be considered in case substitute is available in that particular station.

P.T.O.

12. All the transfers effected by following the procedure where employees indicated preference for stations shall be treated as request transfers for the purpose of station of TTA and other transfer benefits.

13. The competent authority shall be personally responsible for compliance to the guidelines prescribed above and any deviations shall be viewed seriously.

KANTILAL DANDE
PRINCIPAL SECRETARY TO GOVERNMENT